

**HOW TO ORDER AND PAY FOR
ARTICLE 10
SCHOOL DISTRICT PROCUREMENT RULES**

School district procurement rules are included in the Arizona Administrative Code which is published by the Office of the Secretary of State. A copy can be obtained from:

Office of the Secretary of State
Attention: Publications
1700 West Washington, 1st Floor
Phoenix, Arizona 85007-2808
Publications Phone: (602) 542-4086

Note: Please reference the Uniform Systems of Financial Records for Arizona Charter Schools (USFRCS) Section VI-G, for the most current information.

If you have questions on these rules contact:

Administrative Services Officer
Strategic Planning and Budgeting Unit
Arizona Department of Education
1535 West Jefferson Street
Phoenix, Arizona 85007
Phone: (602) 542-8237

**HOW TO ORDER
THE SCHOOL DISTRICT RECORDS MANAGEMENT MANUAL**

The School Districts Records Management Manual can be ordered, free-of-charge, from:

Records Management Division
Department of Library, Archives, and Public Records
1919 West Jefferson Street
Phoenix, Arizona 85009
Phone: (602) 542-3741